

**THE CORPORATION OF THE VILLAGE OF TELKWA
BYLAW NO. 699, 2019
Development Procedures Bylaw**

**Schedule "F"
Development Proposal Application Form**

For Office Use Only

Date Application received: _____ Application Fee Paid: _____

APPLICATION TYPE:

- | | |
|---|---|
| <input type="checkbox"/> Joint Official Community Plan and Zoning Amendment | <input type="checkbox"/> Development Variance |
| <input type="checkbox"/> Official Community Plan Amendment | <input type="checkbox"/> Temporary Use Permit |
| <input type="checkbox"/> Zoning Amendment | <input type="checkbox"/> Development Permit |

Part 1: Description of Property
(As indicated on attached State of Title Certificate)

Lot/Parcel _____ Plan _____ Block _____ District Lot/Sec _____

Range _____ Other Description _____

Street Address or General Location _____

Jurisdiction and Folio Number (from Property Assessment/Tax Notice) _____

Parcel Identifier (PID)(from State of Title Certificate) _____

Describe current uses of land and buildings _____

Existing OCP designation _____ Existing zoning designation _____

Proposed OCP designation _____ Proposed zoning designation _____

Part 2: Owner Information
(Include all names listed on State of Title Certificate)

_____ Name

_____ Name

_____ Street Address

_____ Street Address

_____ City and Province

_____ City and Province

_____ Postal Code

_____ Postal Code

_____ Telephone

_____ Telephone

_____ Fax

_____ Fax

_____ Email

_____ Email

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Part 3: Applicant Information
(If different from Owners)

Name	Street Address	
City and Province	Postal Code	
Telephone	Fax	Email

Part 4: Proposal Description

(supplemental letter of intent/rationale is encouraged)

If the space provided is insufficient please attach additional information on a separate page.

Describe proposed uses of land and buildings (your Site Plan should indicate the locations of proposed buildings and structures): _____

Describe proposed changes to existing bylaw requirements (your site plan should show existing bylaw requirement and proposed changes with accurate dimensions): _____

Describe why the existing bylaw requirements cannot be met in the proposed development: _____

Describe how surrounding properties may be affected by the proposed changes (your Site Plan should show any effects the proposed changes will have on neighbouring properties) and how you plan to minimize these effects: _____

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Part 5: Site Plan

- Attach one full-scale and three reduced copies of a detailed site plan and other drawings and documents requested on your pre-application form.

Part 6: Application Checklist

- I have completed all parts of the application form.
 All owners listed on the title have signed this application.
 I have attached all required documentation and any additional documentation requested by the Approving Officer to this application.

Part 7: Owners Consent and Authorization

I hereby authorize the Building Inspector for the Village of Telkwa to enter the land described in this application to complete his/her inspection.

If this application has been completed by an agent or representative not named on the State of Title Certificate, I authorize that person, named in Part 3 to represent this application.

Signature

Signature

Print name of Property Owner

Print name of Property Owner

Date

Date

Freedom of Information and Protection of Privacy

Personal information contained on this form if collected under the *Local Government Act* for the purpose of responding to this application, or for the purposes directly connected with this application. Information on your application may be available to the public upon request under freedom of information legislation. Please contact the Village of Telkwa if you have any further questions.

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**Schedule “G”
Sustainability Checklist**

The Sustainability Checklist is intended to provide Village staff with an opportunity to assess a project’s contribution to the sustainability of Telkwa based on the four pillars of sustainability as described in the Official Community Plan and Integrated Community Sustainability Plan Bylaw No. 613, 2011.

The checklist will be used for information regarding the following types of development applications:

- Amendments to the OCP
- Amendments to the Zoning Bylaw
- Development Permits
- Development Variance Permits
- Subdivision

All of these applications will require a completed Sustainability Checklist to be included with their application package submission.

ENVIRONMENTAL INDICATORS					
Please describe if the proposed development/project protects, restores or enhances the surrounding natural environment through the following:		YES	NO	N/A	Answer Details
A	Positively affecting or impacting ALR lands				
B	Protects the Riparian Areas or other environmentally sensitive areas				
C	Protects hazardous slope areas				
D	Restores or rehabilitates a contaminated site				
E	Adds no additional or minimal extensions to municipal infrastructure				
F	Infill development				
G	Uses environmentally sensitive or recycled materials				
H	Uses onsite renewable energy systems				
I	Includes onsite storm water management systems				
J	Aims for LEED certification or another accepted Green Building				